

EVENT REPORT FORM

Type of event	Third Quality Assurance Committee meeting
Venue	First on-line meeting
Date	15 April 2020
Organizer	
Reporting date	16 April 2020
Report author(s)	Milan Gocic, Maria Manuela Portela

EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	21
Participants (organisations)	All SWARM partners excluding PWMCCV
Event description:	
<p>The third QAC meeting of the Erasmus+ CBHE project "Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders" (SWARM) was held on-line as the first on-line meeting using Zoom platform as a tool for the meeting, on the 15th of April 2020. The purpose of the meeting was to discuss quality plan and activities of the QAC team in more details. All project partners took part into this meeting excluding representatives from the PWMCCV.</p>	

University of Nis



Strengthening of master curricula in water resources management
for the Western Balkans HEIs and stakeholders

Attachments

Agenda (pdf)	SWARM – Third QAC meeting agenda
Attendance list (pdf)	
Photos (jpg)	Photos on website
Presentations (pdf)	01 Quality and Dissemination – Zakhar Maletskyi
Other personal remarks	

Organisation details

Date of event material release	15 April 2020
Date of participants list's finalisation	15 April 2020
Date of agenda finalisation	15 April 2020
Number of participants (according to the attendance list)	21
Comments	

Problems encountered during the event preparation phase

Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

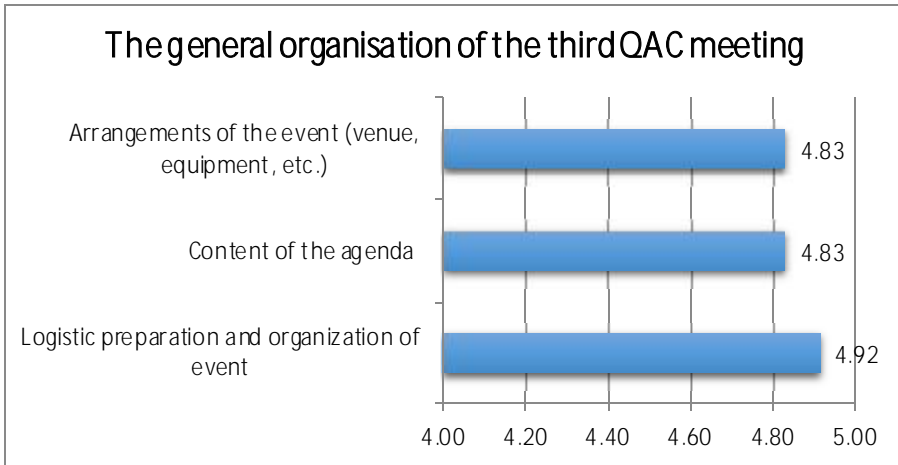
Strengths of the event and contributions or activities by participants	
Suggestions for the improvement	All partners should attend the meeting.
Any further comments	

Evaluation details

Results of evaluation of the general organisation of the event

Description					
The general organization of the third QAC meeting is evaluated with very high marks.					
Table/Figure					
The general organisation of the third QAC meeting					
Grading	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event	0	0	0	8.3	91.7
Content of the agenda	0	0	0	16.7	83.3
Arrangements of the event (venue, equipment, etc.)	0	0	0	16.7	83.3

The general organisation of the third QAC meeting



Category	Score
Arrangements of the event (venue, equipment, etc.)	4.83
Content of the agenda	4.83
Logistic preparation and organization of event	4.92

Results of evaluation of general working communication

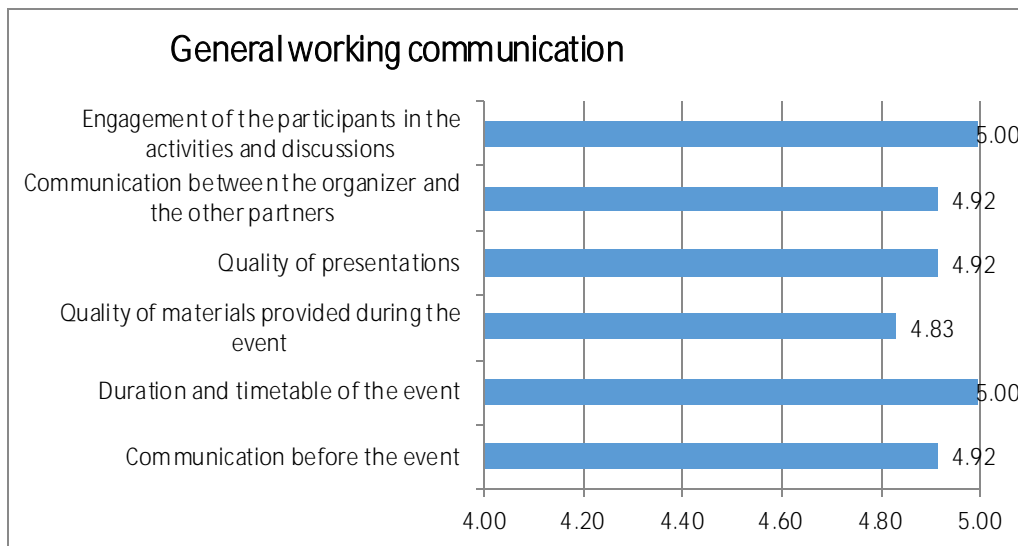
Description

The general working communication is evaluated with high marks. The event was organized to tally in line with the previous defined agenda.

Table/Figure

General working communication

	Grading	Very poor	Poor	Good	Very Good	Excellent
Communication before the event		0	0	0	8.3	91.7
Duration and timetable of the event		0	0	0	0	100.0
Quality of materials provided during the event		0	0	0	16.7	83.3
Quality of presentations		0	0	0	8.3	91.7
Communication between the organizer and the other partners		0	0	0	8.3	91.7
Engagement of the participants in the activities and discussions		0	0	0	0	100.0



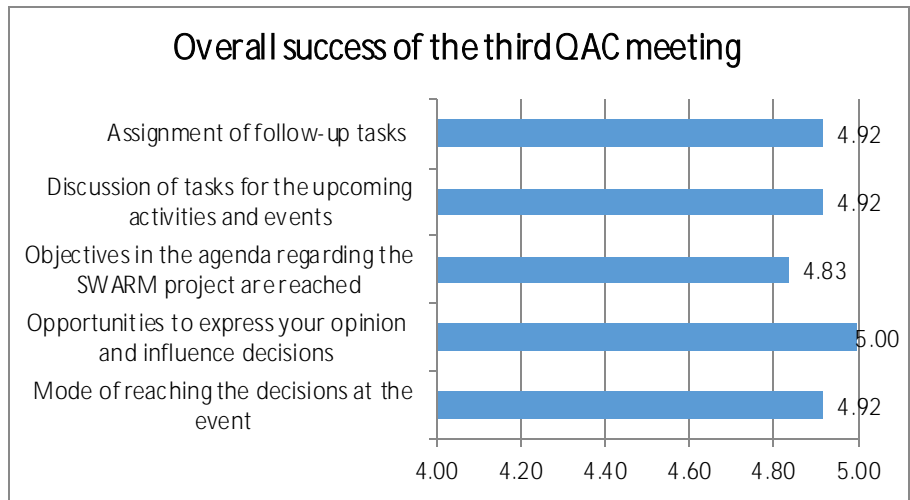
Results of evaluation of overall success of the event

Description

The overall success of the third QAC meeting is evaluated with high marks. There was a discussion of tasks for the upcoming QA activities.

Table/Figure

Overall success of the event					
Grading	Poor	Very poor	Good	Very Good	Excellent
Mode of reaching the decisions at the event	0	0	0	8.3	91.7
Opportunities to express your opinion and influence decisions	0	0	0	0	100.0
Objectives in the agenda regarding the SWARM project are reached	0	0	0	16.7	83.3
Discussion of tasks for the upcoming activities and events	0	0	0	8.3	91.7
Assignment of follow-up tasks	0	0	0	8.3	91.7



Please indicate your suggestions for further event's improvement:

This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.